

Athletic Coach

REPORTS TO:

Athletic Director

MAJOR FUNCTION:

Under the direction of the Athletic Director, all head and assistant coaches will teach fundamentals of his/her respective sport while holding our students to a high standard of work ethic, fundamental growth, grades, and sportsmanship. The coach will strive to win, but not at the expense our goals to grow the student into an adult.

DUTIES AND RESPONSIBILITIES OF ALL COACHES:

- Supervise students at all times (at practice, on bus, in locker room, or after until they are picked up)
- Create practice plans and stick to them
- Focus on fundamentals of the game
- Hold kids accountable academically
- Exhibit and model sportsmanship- learning to accept winning and losing
- Be honest with players and parents at all times
- Inventory uniforms and return following the season
- Report scores after each contest
- Contact yellow bus driver day before game
- Obtain white bus keys before staff leaves office- return white bus clean and refueled
- Promote all school programs
- Follow all IHSAA rules
- Maintain contact information for all kids at "away contests"
- Provide workers for contests
- Be current on all classes and CPR
- Report any accident/injury immediately- fill out accident report
- Report any suspicious behavior or threats immediately
- Be 100% transparent and honest with your players

Duties and Responsibilities of Varsity Coaches, in addition to the above mentioned:

- Lead the program down to the lowest level of participation (i.e.- football- 12-pigskin)
 - Must ensure grades 2-8 have active participation
 - Must instruct those coaches on fundamentals
 - Must be present for players, coaches and families
- Provide input to the hiring of lower level coaches, assist AD
- Run clinics and camps yearly
- Attend state clinics in the sport coached yearly
- Help raise funds for equipment and uniforms
- Follow, to the letter, all IHSAA rules
- Run at least five concession dates per year
- Join Athletic Booster Club annually
- Assist in mentoring/teaching elementary and high school
- Submit practice plans weekly

MINIMUM QUALIFICATIONS

Licensed teacher is preferred. All varsity coaches, and most high school coaches, must have experience at high school level.